

WRIGHTINGTON PARISH COUNCIL

INTERIM ACTION

Due to the cancellation of the **Meeting of the Parish Council** of the Parish of Wrightington scheduled to be held on Monday 18th May 2020 at Appley Bridge Village Hall at 7.30 pm, the following interim action was taken by members of the Parish Council which will be ratified by full Council at their next proper meeting.

1. **DECLARATIONS OF INTEREST** – Members were asked to consider any personal/prejudicial interest they may have to disclose in relation to matters for consideration as interim action – **None received.**

2. **INTERIM ACTION** – The Interim Action of items on what should have been the Meeting of the Parish Council held on 20th April 2020 had been circulated in advance and were agreed in principle by the Parish Council and will be ratified and signed by the Chairman at the next proper meeting.

3. **APPOINTMENT OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

In line with government guidance and regulations issued on this subject the current office holder with remain in place until May 2021 or until the Parish Council decide to discuss this matter at an earlier date. Councillor Mr Hodgkinson remains appointed Chairman for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2021 or until discussed earlier at an actual Parish Council Meeting – **Councillors agreed until this can be discussed at an actual Parish Council Meeting.**

4. **APPOINTMENT OF VICE-CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

In line with government guidance and regulations issued on this subject the current office holder with remain in place until May 2021 or until the Parish Council decide to discuss this matter at an earlier date. Councillor Mrs Burton remains appointed Vice-Chairman for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2021 or until discussed earlier at an actual Parish Council Meeting - **Councillors agreed until this can be discussed at an actual Parish Council Meeting.**

5. **ADOPTION OF STANDING ORDERS, FINANCE PAPER AND COUNCILLORS CODE OF CONDUCT TOGETHER WITH VILLAGE HALL CONSTITUTIONS, COMPLAINTS PROCEDURE, PUBLICATION SCHEME, RISK MANAGEMENT PLAN, RISK MANAGEMENT REGISTER, ASSET REGISTER, TRAINING POLICY, ANNUAL AUDIT PLAN AND GENERAL DATA PROTECTION POLICY** – The aforementioned documents and policies will remain in place for the forthcoming year – **Councillors agreed until this can be discussed at an actual Parish Council Meeting. Councillor Jukes feels the Parish Council Standing Orders are outdated and require reviewing.**

6. **TIMETABLE OF MEETINGS FOR 2020/2021** – circumstances permitting – **Agreed.**
2020

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| 18 May | Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm ANNUAL PARISH MEETING 7.00 PM - CANCELLED ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM |
| 15 June | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| 20 July | Appley Bridge Village Hall, Appley Lane North, Wrightington - 7.30pm |
| August | No Meeting |
| 21 September | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| 19 October | Appley Bridge Village Hall, Appley Lane North, Wrightington - 7.30pm |
| 16 November | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| 21 December | Appley Bridge Village Hall, Appley Lane North, Wrightington - 7.30pm |

2021

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| 18 January | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| 15 February | Appley Bridge Village Hall, Appley Lane North, Wrightington - 7.30pm |
| 15 March | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| 19 April | Appley Bridge Village Hall, Appley Lane North, Wrightington - 7.30pm |
| 17 May | Mossy Lea Village Hall, Mossy Lea Road, Appley Bridge - 7.30pm |
| | ANNUAL PARISH MEETING 7.00 PM |
| | ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM |

7. APPOINTMENT OF COMMITTEES – Agreed the following appointments will remain in place until they can be reviewed at an actual Parish Council Meeting.

Finance Sub-Committee – All Parish Councillors

Public Rights of Way Sub-Committee – Councillors Mr Hodgkinson, Mrs Burton and Mr Johnson

Planning Liaison Group – Councillors Mr Hodgkinson and Mrs Burton plus any two other Councillors

8. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES – Agreed the following appointments will remain in place until they can be reviewed at an actual Parish Council Meeting.

Appley Bridge/Parbold Quarry Liaison Committee – Councillor Mr Hodgkinson.

Borough Liaison Committee – Chairman, Vice-Chairman and Clerk.

Village Hall Representative – A representative will be appointment as/when required.

Appley Bridge Community Association – Councillor Mrs Critchley, to attend, listen and report back to the Parish Council. There is no decision making power delegated to this position.

LALC – Chairman, Vice-Chairman and Councillor Mr House.

Peter Lathom Charity – Councillor Mrs Critchley.

9. CORRESPONDENCE/INFORMATION ITEMS

Items requiring discussion, observations, action or for note by the Council:

- a) Notification permission refused for demolition of existing dwelling and erection of replacement dwelling. Oaksprings, Smithy Brow, Wrightington – **Noted.**
- b) Notification permission granted for replacement dwelling following demolition of existing dwelling and garage. 1 Toogood Lane, Wrightington – **Noted.**
- c) Notification permission refused for removal of condition 4 imposed on planning permission 20018/1111/FUL to allow reinstatement of permitted development rights for extensions (Class A) and outbuildings (Class E). Holdcrofts, Tunley Lane, Wrightington – **Noted.**
- d) Notification recycling centres reopening from Friday 15th May 2020 – **Noted.**
- e) Information on the Public Rights of Way – Local Delivery Scheme 2020/21 – (The Parish Council has discussed this in the past and feel that the funding suggested is insufficient and that they do not have the training or expertise to take on responsibility for public footpaths) – **Noted. The Parish Council will not be taking on responsibility for this function.**
- f) Email from a resident regarding dog fouling – **Varying views from Councillors on this subject, however, the general feeling is that lockdown and the redeployment of Council staff may have had an impact on this problem.**
- g) Most recent response from LCC to flooding problems near 15 Mossy Lea Road – **Noted.**
- h) Acknowledgement from LCC of report of broken stile on public footpath 17 – **Noted.**

10. HIGHWAYS AND ENVIRONMENTAL MATTERS – please forward details of anything you wish to report, however, please note that many WLBC and LCC staff have been deployed at this time and therefore highway matters may not be a priority – **Any matters reported during this time have been dealt with by the Clerk.**

11. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES – Not applicable

12. VILLAGE HALLS

MOSSY LEA – Closed. APPLEY BRIDGE – Closed. The barrier is now locked – **Noted.**

Work being undertaken inside the halls by the caretaker is now on hold. The skips at both village halls were very well used and the project by West Lancs. BC was a success in the Parish – **Noted.**

13. PLANNING To discuss the following applications:

- 1) 2020/0286/FUL Retrospective application for proposed part conversion of existing barn/storage building into self contained annexe ancillary to main house including dormer extensions to side elevations. Osprey House, Skull House Lane, Appley Bridge
The Parish Council object to the proposed dormer extensions to the side elevations as they would not be in line with, nor in keeping with, the planning guidance and regulations on barn conversions. The Council would also like to request that drainage on the site is looked into as it would appear inadequate since the creation of the large tarmac driveway has been installed.
- 2) 2020/0288/FUL – Single storey rear flat roof extension. 8 Dawber Delph, Appley Bridge – **The Parish Council object to these proposals as they would have a detrimental impact on the privacy and amenity of the neighbours on either side of this property due to the way the rear gardens, and party fences, fall away from the house, sloping down towards the brook. The rear garden would have to be considerably built up to provide a structurally sound base for the foundations and the extension. This would result in the furthest points of the extension from the original rear wall of the house being considerably higher than the garden of the neighbouring properties therefore affecting their privacy. Furthermore, the drainage and water run-off from the extension, and raising of the ground level, could impact on the neighbours’ gardens resulting in flooding. The garden already has an extremely large raised decking area with the addition of a large permanent summer/play house and pergola standing some 6 metres tall and towering over the party fences which slope down towards the brook. The addition of the extension would result in an overdevelopment of the garden.**
- 3) 2020/0220/FUL Erection of one detached dormer bungalow. Land adjacent to 4 Tunley Lane, Wrightington – Initial Observations - No objections. **In view of additional Amended Submission: information and objections brought to the attention of the Parish Council, the Council agreed to amend their submission to take account of the neighbour, Mrs Calderbank's, objections to the proposed development of the Green Belt land adjacent to her home. The Council requested that Mrs Calderbank's objections on the grounds that this would be inappropriate development in the Green Belt, which would affect the openness of the Green Belt and alter the existing street scene and, that the proposals would also result in an over development of the green belt site, be given serious consideration and be taken in to account by the planning officers when making their recommendations.**

14. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS – Nothing to report – **Noted.**

15. ACCOUNTS - To receive the following list of accounts for Approval:

For Payment:

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| Standish Cards | Laminating posters | | £10.50 |
| Waterplus | Water Supply ABVH | | £69.36 |
| Info. Commissioner | Data Protection Renewal Fee | | £40.00 |
| Mr F Johnson | Reimburse payments for window cleaning MLVH | | £15.00 |
| Defib Store Ltd | Battery packs x 2 | | £177.60 |
| Mrs C A Cross | Clerk’s Salary – Net | | £820.56 |
| HM Rev. & Customs | Tax & NI due by Clerk | £5.48 | |
| | NI due by Parish Council | £12.98 | £18.46 |
| D/D CPRE | Annual Subscriptions | | £36.00 |

Agreed - that Payment of the above accounts is accepted.

16. DATE AND VENUE OF NEXT MEETING – Guidelines and Government advice permitting.
Monday 15th June 2020 at Mossy Lea Village Hall – **Noted.**